

DATE \_\_\_\_\_

TO: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

\_\_\_\_\_

YOU ARE HEREBY NOTIFIED THAT A CHECK OR INSTRUMENT NUMBERED \_\_\_\_\_, ISSUED BY YOU ON \_\_\_\_\_ (DATE), DRAWN UPON \_\_\_\_\_ (BANK), AND PAYABLE TO \_\_\_\_\_, HAS BEEN DISHONORED. PURSUANT TO GEORGIA LAW, YOU HAVE TEN DAYS FROM RECEIPT OF THIS NOTICE TO TENDER PAYMENT OF THE FULL AMOUNT OF THE CHECK OR INSTRUMENT PLUS A SERVICE CHARGE OF \$ \_\_\_\_\_, THE TOTAL AMOUNT DUE BEING \_\_\_\_\_ DOLLARS AND \_\_\_\_\_ CENTS. UNLESS THIS AMOUNT IS PAID IN FULL WITHIN THE SPECIFIED TIME ABOVE, A PRESUMPTION IN LAW ARISES THAT YOU DELIVERED THE INSTRUMENT WITH THE INTENT TO DEFRAUD AND THE DISHONORED INSTRUMENT AND ALL OTHER AVAILABLE INFORMATION RELATING TO THIS INCIDENT MAY BE SUBMITTED TO THE MAGISTRATE FOR THE ISSUANCE OF A CRIMINAL WARRANT OR CITATION OR TO THE DISTRICT ATTORNEY OR SOLICITOR-GENERAL FOR CRIMINAL PROSECUTION.

NAME OF BUSINESS: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP CODE \_\_\_\_\_

TELEPHONE: \_\_\_\_\_